

Stormwater Management Pond and BMP Inspection Process

This process should be followed for inspections of permanent stormwater management facilities such as detention ponds, water quality ponds, bioretention, and other BMPs.

The City should maintain an inventory of the locations and types of permanent stormwater management facilities along with inspection records.

The inspections of the stormwater management facilities are required at least once per year to ensure that they are functioning properly to protect downstream properties and waterways. The inspector should use the "Stormwater Management Facility Inspection Form" and place the completed form in the appropriate MS4 file.

Any required maintenance noted on the inspection form should be transmitted to the property owner in writing with a time frame to complete. The City should provide follow-up inspections, and additional letters if needed, until the maintenance items are resolved.

If the property owner ignores the letter and/or the required maintenance is not completed by the property owner, the inspector should follow the process in the City's "Enforcement Response Plan" to ensure compliance.